

Hall Committee Grant Application Form 2026

Form Preview

Introduction

This application has been prepared to support you to fulfill the task of reporting to Council for your District Hall Committee. By submitting this completed form to the Council following the Annual General Meeting, District Hall Committees can fulfil their reporting requirements as laid down in Council policy.

District Hall - Details

District Hall**Address****Bookings/ Hall Access Contact Information - Name****Phone Number****Email Address****Chairperson Contact Information - Name****Phone Number****Email Address****Secretary Contact Information - Name****Phone Number****Email Address**

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Report

Please tell us how many times the hall was hired out throughout the year.

Place a number in each month below - if no hireage please put zero

July

Must be a number.

August

Must be a number.

September

Must be a number.

October

Must be a number.

November

Must be a number.

December

Must be a number.

January

Must be a number.

February

Must be a number.

March

Must be a number.

April

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Must be a number.

May

Must be a number.

June

Must be a number.

Total for year

This number/amount is calculated.

Please provide details of the hire fees for your Hall

Please list all items of work your Hall Committee has carried out within the last year

Please record any maintenance requirements for the Hall for next twelve months

Are there any other requirements you have identified for managing the hall in the future? If yes, please list below

Is the committee aware of any issues relating to the hall that the Council Property team should be made aware of, including any major maintenance items or building compliance matters for long-term planning?

Note: Our Property Officers will contact you.

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Do you have a long-term vision or plans for your hall? If yes, please outline in the response box or use the link below to upload a document

Upload Here

Attach a file:

Please attach documents as indicated below.

Statement of Income and Expenditure

Attach a file:

Statement of Assets and Liabilities

Attach a file:

Current Bank Account Details

Attach a file:

Deposit Slip or bank account number confirmation

Copy Of Recent Electricity Account Showing Daily Line Charge

Attach a file:

Annual General Meeting Minutes

Attach a file:

How satisfied is your District Hall Committee with the advice and support provided by Council? Choose one from the drop down below.

Very Satisfied

Satisfied

Dissatisfied

Very dissatisfied

Please provide information to support your answer

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Is there anything else you would like to share with us?

Thank you for completing your annual District Hall reporting.